

Reaves Engraving, Inc.

Affordable Elegance Since 1933

311 South King Street * Laurinburg * North Carolina 28352
Telephone 877-610-4499 * info@reavesengraving.com * www.reavesengraving.com

Ship To: Name _____
Street _____
City _____ State _____ Zip _____
Email _____

We **do not** process faxed orders until we receive a telephone call confirming the order.
Toll-free facsimile **877-610-4344**, then call **877-610-4499**

Quantity	Please Circle	Paper	Item Description	Price
	Engraved Letterpressed Foil Stamped Thermographed		Birth Announcements	
	Engraved Letterpressed Foil Stamped Thermographed		Return Address on Birth Announcement Envelope Flaps	
	Embossed Engraved Letterpressed Thermography	<input type="checkbox"/> Monogram Notes <input type="checkbox"/> Informal Notes <input type="checkbox"/> Correspondence Cards		
	Embossed Engraved Letterpressed Thermography		Return Address on Social Stationery Envelope Flaps	
<input type="checkbox"/> Proof				
				Subtotal
				Add sales tax for orders shipped to a North Carolina address
				Shipping and Handling Charges
				TOTAL

Birth Announcements

Paper Number _____ Typestyle _____

Quantity _____ Ink Color: ☐ Standard or ☐ _____

Embellishment: ☐ None ☐ Embossment _____ ☐ Other _____

Please print or type the text for your announcements. Attach an additional sheet if preferred.

1.
2.
3.
4.
5.
6.

☐ Monogram or ☐ Informal

Paper Number _____ Quantity _____

Typestyle _____ or Monogram CL- _____

Ink Color: ☐ Standard or ☐ _____

1.
2.

Underline surname initial, if appropriate

Correspondence Cards

Paper Number _____ Quantity _____

Typestyle _____ or Monogram CL- _____

Ink Color: ☐ Standard or ☐ _____

1.
2.

Return Address on Envelope Flap

Ink Color: ☐ Standard or ☐ _____

Typestyle _____

1.
(Name Optional)

Correspondence Cards Envelope

Typestyle _____

2.
(Name Optional)

Office Use Only

Order Number _____

Received _____ Processed _____

If we need to contact you:

Days (.....).....

(.....).....

Bill to Name and Address
(if different from "Ship To:" information)

Shipping and Handling Charges

☐ Add \$2.00 for delivery to a residential address

If your order TOTAL is: Please add:

Under - \$49.99 \$15.00

\$50.00 - \$99.99 \$17.00

\$100.00 - \$199.99 \$19.00

\$200.00 - \$299.99 \$21.00

\$300.00 - \$399.99 \$23.00

\$400.00 - \$999.99 \$25.00

Over \$1000.00* Free Ground Shipping

*Excluding Sales Tax and Stamping Service

Expedited shipping options are available for an additional cost based on the weight and destination of your order; call for details.

Methods of Payment:

☐ Check ☐ MasterCard ☐ Visa

Expiration Date ____ / ____ V-Code (CVV2) ____

Account Number

(signature)

It is Reaves' policy to charge your credit card for the TOTAL on the day your order is assigned an order number.